

# JCore Studios - Operations Manual

## Version 1.0

### Overview:

This document covers the basics of the day to day operations for the community. Everything in this document will set the standards and expectations from Featured Artists, Moderators, and any other core member of JCore Studios. By participating in the community you agree to follow the operations laid out in this document to the best of your ability.

### Collaboration:

While everyone strives to get together and work on various projects, we want to ensure the best experience possible during writing sessions. Remember to be open-minded and compassionate towards other creative ideas. Disagreements will and can happen. In times like such, do your best to stay humble and find a resolution to get past such times. If no resolution or settlement can be made, Moderators may intervene to remove and/or isolate offenders not limited to timeouts or server bans.

We will utilize BandLab to trade audio stems and we can conveniently mix and master in BandLab as well! All recorded work(s) by anyone are copy written material and we will utilize the revision tools in BandLab in order to prove ownership and workload percentage for split payments (unless band mates agree to use a different set of terms). The way I will utilize BandLab is recording audio into my DAW (Digital Audio Workstation) on my computer and then exporting the stems (multi-track audio files individually exported and isolated) to upload them directly into BandLab. That way I can have all my sounds and FX in addition to BandLab's sounds as well. Plus recording into my computer first allows me to have a higher audio quality (48K, 24 bit) on all of my recordings so when its time to master it should sound better overall even if it gets down-sampled to 41K 16 bit.

When the time comes to upload music to the internet, we can utilize several platforms. After you become a Featured Artist I can setup your SoundCloud RSS so any uploads will be sent to Discord. I can also link YOUR song to the Featured Playlist on the Homepage since Discord should send a message I'll eventually manually add it but if not you should notify me. This will also trigger me a new campaign that I can send out to notify anyone who subscribes to our New Project Email List. The same

goes for Spotify, I can add a single to the JCore Studios playlist and it will generate the same campaign but it will do it based on which album the single happens to be from. This process should also trigger a Discord message as well. I can add your BandLab song to the Homepage as well but doing so WILL NOT trigger any notifications or email campaigns because BandLab doesn't have that feature.

### **Payments:**

The way we have decided to handle any payments for projects done and listed on the website or anywhere else is to utilize [DistroKid](#). [DistroKid](#) is a service in which you pay \$20.00 once a year for unlimited uploads and your songs will go in over 150+ digital music stores! [DistroKid](#) has a split payments feature that will allow you to send a percentage to an individual that worked on a project so getting paid your royalties should be cake so you can focus on just making content. It will be the duty of the parties involved in the collaboration to come to a settlement on what percentage is divided where, JCore Studios or any of its Moderators, Featured Artists, or any other staff or community member(s) will not be held responsible for any negative outcomes that may happen. Any loss of monies or other negative outcome is the fault of the involved individual and you wave any legal actions towards the same parties listed above.

### **Final Thoughts:**

I really appreciate you taking the time to read this document and I hope that you enjoy your time spent with the community! I hope we are able to make beautiful monuments of art from wherever you are in the world! God Bless you and we'll see you in the studio!